



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	GEETA CO EDUCATION T T COLLEGE
Name of the head of the Institution	Dr. SATPAL SWAMI
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01506251030
Mobile no.	9414760599
Registered Email	satpal.swami71@gmail.com
Alternate Email	sumitra.gbvn@gmail.com
Address	Ward No-16,, Kupli Road, Jaat Colony
City/Town	New Mandi Gharsana
State/UT	Rajasthan
Pincode	335711

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr . VEENA
Phone no/Alternate Phone no.	01506251030
Mobile no.	9414506430
Registered Email	sumitra.gbvn@gmail.com
Alternate Email	satpal.swami71@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.geetacollege.in/gallery/documents/6641a0ee6fb7f.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.geetacollege.in/gallery/documents/661f990ebdc21.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.13	2015	03-Mar-2015	02-Mar-2020

6. Date of Establishment of IQAC	01-Feb-2010
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Teacher's Day Celebration	05-Sep-2019 1	190
Seminar on Personality	13-Sep-2019	232

Development	1	
Workshop on Self Deference	23-Sep-2019 7	52
Gandhi Jayanti Celebration	02-Oct-2019 1	211
Vigilance Day	22-Oct-2019 1	192
National Constitution Day	26-Nov-2019 1	308
Awareness Programme on Aids Day	02-Dec-2019 1	209
Celebration on Basant Panchmi	29-Jan-2020 1	324
Tour of Historical places	15-Feb-2020 1	150
International Women Day	07-Mar-2020 1	205

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[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount	15000														
Year	2019														
12. Significant contributions made by IQAC during the current year(maximum five bullets)															
1 Celebration of International Women's day. 2 Various seminars were conducted by IQAC for students as well as for teacher development. 3 Focussing on the use of ICT in the teachinglearning process. Encouraging the staff members to attend various seminars, webinars, workshops, faculty development programmes etc. 4 Encouraging the staff members to write research papers, books, etc. 5 Motivational and Career Guidance rogrammes were offered regarding student placement.															
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year															
<table border="1"> <thead> <tr> <th>Plan of Action</th> <th>Achivements/Outcomes</th> </tr> </thead> <tbody> <tr> <td>Inter college debate and poster making competition is proposed in the month of November .</td> <td>organized on 06th Nov2019</td> </tr> <tr> <td>According to govt of India the year 2019 will be janmshatabdi of Mahatma Gandhiji regarding this college will be organized so many activities throughout the year.</td> <td>organized on 02nd Oct. 2019, 27th Nov-2019</td> </tr> <tr> <td>The college will be organized health care and awareness program for faculty and students.</td> <td>organized on 04th Feb 2020</td> </tr> <tr> <td>Management always aware and support for improvement of faculty and students. in this year again lecture and seminars will be organized on research environment and other subjects.</td> <td>05th Sept-2019, 18th& 19th March 2020 Lectures and seminars conducted</td> </tr> <tr> <td>Internship and fieldwork is the important part of syllabus students will be encouraged to take benefit and proper training in this work.</td> <td>Govt School Rajasthan is selected for internship by Shaladarpan.</td> </tr> <tr> <td>IQAC will be reconstructed some new members will be included in the committee.</td> <td>some alumni and experts are included and current session students are added</td> </tr> </tbody> </table> View Uploaded File	Plan of Action	Achivements/Outcomes	Inter college debate and poster making competition is proposed in the month of November .	organized on 06th Nov2019	According to govt of India the year 2019 will be janmshatabdi of Mahatma Gandhiji regarding this college will be organized so many activities throughout the year.	organized on 02nd Oct. 2019, 27th Nov-2019	The college will be organized health care and awareness program for faculty and students.	organized on 04th Feb 2020	Management always aware and support for improvement of faculty and students. in this year again lecture and seminars will be organized on research environment and other subjects.	05th Sept-2019, 18th& 19th March 2020 Lectures and seminars conducted	Internship and fieldwork is the important part of syllabus students will be encouraged to take benefit and proper training in this work.	Govt School Rajasthan is selected for internship by Shaladarpan.	IQAC will be reconstructed some new members will be included in the committee.	some alumni and experts are included and current session students are added	
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14. Whether AQAR was placed before statutory body ?	Yes														

Name of Statutory Body	Meeting Date
IQAC	06-Jul-2019
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	21-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	College have self MIS. The College has a Management Information System which assists in the implementation of EGovernance in the areas of Administration, Finance and Accounts, Student Admission and Support, and Examination Administration. Information can be availed through the Student and Staff Portal which provides multiple functions via different modules. Administration: Issuing and Circulation of important notices and reports through emails, Messages, and notice boards It includes. Student Information system (SMS Portal) • Office Management System: Maintaining Student Database Generation of Provisional, Transfer, and Character Certificates. • The library management system has been adopted in the college. Reference service is also made available to the students. • The website displays Vision and Mission, Courses offered, Admission Process, College Infrastructure, reports, etc.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Academic planning is done before the start of the academic year and conveners of different committees contribute to the preparation of the academic calendar. Distribution of workload and preparation of B.A./B.Sc.B.Ed.& B.Ed. the

timetable is done in advance. Teachers being the important source of the learning process, the appointments of the teachers are done well in advance before the commencement of the academic year so that teaching is not hampered. The college Academic calendar and Timetable are uploaded on the website before the academic year commencement. All faculty members are involved in scheduling academic, co- curricular, and extracurricular events to enrich the learning process. The College follows the curriculum designed by MGSU BIKANER University, Though the syllabus is prescribed by the University, teachers use an innovative method for better delivery of curriculum transactions. The use of ICT tools, student presentations, and group discussions in the classroom enriches the learning experiences. All the new students are oriented to the prescribed syllabus as well as college Clubs/committees at the beginning of the academic year. The college thus ensures gearing every student for effective transaction of knowledge. The college organizes remedial classes for weak learners and the emphasis is given to the conceptual clarity of students. Library orientation is also conducted for the students to familiarize them with the library rules and regulations. The institution has a well-maintained library, with the latest books required for curriculum delivery. Subject teachers with the librarian give the requirements and ensure that the list of books needed for their subjects is available for the students. Our College believes in reaching out to students by adopting learner-centric approaches.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Digital Literacy	05/12/2019	22
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BEd	B.Ed.First Year Intetnship	193
BEd	B.Ed. Second Year Intetnship	192
B.A.BEd	B.A./B.Sc.BEd.Thrid year	19
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
Feedback is obtained through a well-structured questionnaire from Students, Teachers, Alumni, and Parents. Feedback obtained from the students is examined scrupulously and utilized for their further educational improvement. The teachers actively contribute towards the development of an institution by removing syllabus-related difficulties. The employer takes every care for the overall development of the institution. The college alumni and parents conducted meetings and share ideas for the progress of the institution in all respects. Interactions with eminent alumni members are arranged on regular basis. Thus, all the stakeholders provide timely service to be utilized.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	B.Ed. First year	200	195	195
BEd	B.Ed. Second Year	200	193	193
B.A.BEd	B.A.B.Sc.B.Ed. First Year	50	46	46
B.A.BEd	B.A.B.Sc.B.Ed. Second Year	50	42	42
B.A.BEd	B.A.B.Sc.B.Ed. Third Year	50	20	20
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	496	0	35	0	35

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
35	30	5	2	3	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system is available in the College at different levels: academic, personal and psycho-social support, professional and career counselling and other services. Institute have a systematic students monitor systems for proper guidance of pupil teachers. The mains objects of students monitoring are following · To ensure good relationship between students and teachers · To enhance life skills in the students · To enhance students' academic performance · To maintain regularity and discipline in the student's · To develop effective teaching competency All faculty members work as a Mentor of students for developing confidence, teaching competency and positive attitudes in the students. For the year 2019 – 2020 college has a student base of 415 students and 38 teaching faculties. A group of approximate ten to eleven students is assigned to every faculty member at the commencement of different programs. The mentor for each student will be the same teacher till to they complete the course. Mentor teachers of the institution are share their knowledge, information and experiences with the students. In the monitoring system students are regular meet with their mentor teacher and discuss their educational and career related problems. Mentoring system is performing as a Guidance and counselling cell. Time-to-time counselling of the students are also done by mentor teachers

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
496	35	1 : 14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
35	35	0	35	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NILL	Nill	NILL
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	B.Ed. First year	Year	20/04/2021	20/04/2021
BEd	B.Ed. Second Year	Year	30/11/2020	30/11/2020
B.A.BEd	First year	Year	24/02/2021	24/02/2021
B.A.BEd	Second Year	Year	24/02/2021	24/02/2021
B.A.BEd	Third Year	Year	24/02/2021	24/02/2021

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation system of the college has been based and implemented as per guideline of University of Bikaner. Evaluation is done on the basis of theoretical and practical examination. For the assessment of the academic activities unit test are conducted for the students. On the basis of their achievements remedial classes are conducted for weak students. For internal evaluation of non-academic activities college organises many events through open air session like- group discussion, debate, essay, quiz, cultural and sports activities. Students performance is analysed by the internship program which is accomplished in the schools. Teachers also verify the students through various mechanisms such as assignments, every day attendance, punctuality, discipline and behavior throughout a year. Each department functions according to the academic calendar and prepares the teaching plans at their subjective levels.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar of conduct examination and other related activities. Academic calendar is prepared every year by the institution, in which the details of the activities to be conducted club wise and house wise are given. On the same basis, schedule wise execution of these programs is possible. Through these programs and co-scholastic activities B.A.B.Ed./B.Sc.B.Ed. And B.ed. courses are enriched. Many activities are conducted in these programs. Like A. Non academic work- guest lecture, seminar, workshop, educational tour, etc open air session - in which cultural, literary and sports related activities are conducted. Like -Essay, Poster, Solage, Debate, extempore, group Discussion quiz, Rangoli, Antakshari etc. ? In sports activities, volleyball, badminton, races, chess etc. B. Academic activities, including M.Ed. And the schedule of educational activities to be done by B.Ed students is made like... 1. Outline of pre- internship program for B.Ed and M.Ed students 2. Outline of orientation program 3. Time-Table of unit tests And 4. Micro teaching Simulated teaching 5. Schedule of criticism lesson for I yr. to B.Ed. Students. 6. Remedial classes for weak students. Through this (yearly calendar) all the activities are executed smoothly. This calendar is prepared by the Head of Institution in collaboration with the teachers and the students are informed about all the activities well in advance.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://geetacollege.in/gallery/documents/6642f53a8fda7.jpg>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Ed. (First Year)	BEd	Education	193	193	100
B.Ed. (Second Year)	BEd	Education	192	191	99.48
B.A.B.Sc.B .Ed.(First Year)	B.A.BEd	Education	45	45	100
B.A.B.Sc.B .Ed.(Second Year)	B.A.BEd	Education	39	39	100
B.A.B.Sc.B .Ed.(Thrid Year)	B.A.BEd	Education	19	19	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://geetacollege.in/gallery/documents/6641ec06cfe16.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	00	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA

[View Uploaded File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NILL	0	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NILL	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nil	0	0	0	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Health Checkup Counseling Camp ????????? ?????? ??? ?????? ?????	1	75	Nil
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Aids Awareness	geeta co education tt college	Swachh Bharat	1	154
Gender Issue	geeta co education tt college	INTERNATIONAL WOMENS DAY	1	184
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	B.Ed. (First Year (Internship))	Darpan Govt. of Rajasthan	04/02/2019	10/03/2019	193
Internship	B.Ed.	Darpan	08/08/2018	21/01/2019	183

(Second Year (Internship)	Govt. of Rajasthan
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	0
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10.56	10.56

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NA	Nil	NA	2024

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9310	0	0	0	9310	0
Reference Books	1311	0	0	0	1311	0
Journals	4	0	0	0	4	0
Others(s pecify)	5	0	0	0	5	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under

Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	20	15	1	1	1	2	0	100	0
Added	5	4	0	0	0	0	1	100	0
Total	25	19	1	1	1	2	1	200	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NILL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5.56	5.56	5	5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

As per rules of NCTE institute have all necessary Physical, academic facilities like, laboratory, library, sports complex, computers, classrooms, Fire Safety, Safety Security etc. of the college. As per the rules and policies of the institution, all the stakeholders have fair opportunity to access and use physical, academic and support facilities in the institute Library - Library is the most pivotal and prominent asset for a College as it is an indispensable tool for the Teaching Learning process for the students and the Faculty members. The institution has more than 10630 books in its well established library. The separate reading room has capacity to accommodate more than 100 students at a time. Library is High Speed lan Connected. The requirement and cost of books is taken from the subject teachers and library in charge is involved in the process. The finalized list of required books is duly approved and signed by the principal. Each Under Graduate Student is issued Two Library Cards on which two books are issued. To ensure return of books, no dues from the library is mandatory for students before appearing to exam. • Book Bank : Full set of Books for the B.Ed. and B.A./B.Sc.B.Ed. curriculum are

issued through the Book Bank or the students. For the whole Session the book set is issued to the students and Price for each book is charged from the students. When the Session is finished 30 amount is charged and rest is returned back to the students. • Photo Copy Machine: In the library photocopy machine facility is provided for the student which is useful for the Teaching Aid tools. Laboratory: Institution has well equipped Language Lab, Science lab and psychology Lab. Record of maintenance account is maintained by lab technicians and supervised by lab in charges of the concerned subject. Repairing and maintenance of sophisticated lab equipment's are done by the technicians of related owner enterprises. Psychology laboratory is an essential tool of teacher training. all require equipment and instruments are available, which are used by the students from time to time Sports room is also available with the institution, in which students are given opportunities to develop themselves physically through games like volleyball, Football, shotput, badminton, chess. In every year, a one-week sports competition is organized in which women and men compete. Various types of sports competition are held and in which more and more students are motivated to participate. Class rooms and smart class room Separate Art Craft, Music, Language laboratories with all the aids Equipment to provide congenial atmosphere for the swift and practical learning. Two sweepers cleanliness of classrooms is maintained • To make students study in a modern way, the institution has 5 modern well-equipped Smart rooms and 1 ICT rooms with digital boards and projectors.

<https://www.geetacollege.in/page.php?id=9>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	Post Matric Scholarship Scheme (SC, ST, OBC)	140	3780000
b) International	NA	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
workshop self Defence	23/09/2019	45	Geeta T.T.College, New Mandi Gharsana
Vigilence Awareness Week	22/10/2019	170	Geeta T.T.College, New Mandi Gharsana
Educational Tour	09/12/2019	132	Geeta T.T.College, New Mandi Gharsana

Inter College Debate Competition	06/11/2019	37	Geeta T.T.College, New Mandi Gharsana
Inter College Poster Making Competition	06/11/2019	37	Geeta T.T.College, New Mandi Gharsana
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Visit of Historical Places	0	165	0	0
2019	Personality Development Seminar	0	176	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
-------	---

Any Other	190
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports Activities	Institutional level	264
cultural activities	Institutional level	220
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	NIL	Nill	Nill	Nill	Nill	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Every year, a class representative committee has been constituted in the college, in which teachers and class representatives make a list of co-scholastic activities to be organized in the coming year. In the year date 23-08-2019, four meetings of the class representative committee were organized. Member of Teachers Representative Committee Principal - Dr. Satpal Swami, Member Dr. Sumitra Devi, Ms. Rajbala Class Representative Committee Members President, Secretary, The first meeting was held on August 26, 2019, in which the activities to be organized in the month of August, September and October were discussed. In this month, the members of various councils like Social Science Council, Science Council, Language Council and Commerce Council were first elected. Letter Reading, Poetry Reading, Structural Writing, Group Discussion, Drama Stage Organized Teachers Day Quami Ekta Diwas by Social Science Council, Deepotsav Organized. Class representatives meeting was held on 23th October 2019 in which Thalassemia Day, AIDS Day, Human Rights Day, Farmers Day was discussed by Social Science Council Same Science Club Maths Programs were organized on etc. The meeting of the committee was held on 24 December 2019, in which the program to be organized in the month of January and February was discussed, in which the organization of Comedy Day, Youth Day, Basant Panchami, rally was discussed by various councils.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

36

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Two MEETINGS Organized by Alumni Association 1. 28-09-2019 2. 19-10-2019 This year register is Alumni 36, the previous years register Alumni- 68, and the Total registered is Alumni- 104 Alumni Function

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has a fully supportive and decentralized management, through which all the functions of the college are managed and controlled. There is co-operation between management and administration. All decisions and planning are done in the college by the Geeta bal vidhya niketan samiti, all decisions are taken by the President, Vice President, Secretary and Treasurer of the Education Society, which are followed at the administrative level. Various committees have been formed for the smooth running of the college, these committees conduct the year-long works of the college. In these committees, various activities like attendance committee, internal examination, internship, women harassment, redressal cell, co-curricular activities, sports cell, placement cell, anti-ragging cell, etc. are implemented. There is complete freedom to work in the college, thus all work is done in a democratic environment. Financial matters are resolved at the management and administrative level. The management is committed to providing quality education.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	B.Ed and B.A./B.Sc.B.Ed courses are conducted in Geeta Co-Education T.T. College, whose syllabus is provided by UGC, NCTE and implemented by MGS University Bikaner, it is not possible for the college to change it, so this course is implemented for the students. Is. Theory and practical work have been included in the entire syllabus, which is taught examine annually.
Teaching and Learning	A lot of work and activities related to teaching and learning are done in the college. The orientation program is organized for the students after admission, in which all the activities are organized in the college, including all papers, all co-curricular activities, and all internal activities. Marking scheme, methods of taking library facility, and preparation are introduced. To the students B. Ed. B.A./B.Sc. B.Ed. Orientation activity of the course is also organized to make them familiar with the course. In which the entire

syllabus is explained minutely to the students so that the students do not feel difficulty reading this new course. To explain the lesson plan, the first microteaching is done, in which each teacher explains the skill by giving a demo about each teaching skill. He explains how to build this skill. Along with this, simulator teaching is also organized in which a group of 20 to 25 students is formed and the students presentation is done in it, which is taught to him during the micro-teaching skill that day. There is a fully furnished computer lab in the college, in which computer practice is done by taking students from time to time, and training is given in new techniques of teaching. So that students can make ICT diaries and use those techniques even during practice teaching. Library facility with all facilities is available in the college. Computer and Xerox machines, printers, etc. are available in the library with the facility of Delnet, from where students can find study material online and can also do Xerox, printing, etc. There are many books available from different famous writers which are used in teaching the learning of students. Guest lectures, seminars, workshops, etc. are organized from time to time in the college, through which untouched aspects of the education sector are presented to the students. So that students can get knowledge of every subject outside the field from this institution. Faculty and personality development programs are organized for teachers and students. Computer, research, personality development, yoga camp, etc. are the main ones. Through these, students and teachers are individually trained, so that their personalities can be developed well. Even during practice teaching, the students continue to get the guidance of the teacher. So that students can be able to perform better in the field of education. Criticism lesson is also organized in the college keeping this objective in mind that students can learn the nuances of teaching and by going to school, students can get an experience in all kinds of academic and educational work. In the last, the final lesson for the

students is taken. It is taken because after these 2 years of training, how perfect the student has become in the teaching work.

Examination and Evaluation

Admission of students in the college is done through the Pre Teacher of Education Test. After clearing the PTET and PMET, the college is allotted according to the students choice. The internal and external exam pattern has been decided by the university for assessment in the college. The basis of the internal exam is completely the studies and activities of the college. An internal exam is conducted once a year, which is planned at the end of the session. Almost the entire course comes in this exam. This exam is of 10 marks. Students scoring less than 4 marks are sent for remedial teaching. After teaching, efforts are made to improve their score by taking their exam again. In all the compulsory written examinations in B.Ed first year, marks of test 10 marks 5 marks assignment 5 marks activity are added. And in pedagogy, 10 marks test 5 marks assignment 5 marks criticism lessons are taken. And in all the practical exams, school observation was 10 numbers, criticism 10 numbers, co-curricular activity 10 numbers, open-air session 10 numbers, multi-dimensional appraisal 15 numbers, and 5 numbers are of action research. EPC 1st and 2nd consist of 50-50 marks. compulsory papers in the internal assessment of 20 marks respectively, in which 10 marks are for tests 5 assignments 5 activities. The remaining five papers in which 2 methods, 2 EPC, and 1 environment have internal marking out of 10 numbers. Which is done by 5 tests 2.5 assignments 2.5 activities. Activities are activities carried out throughout the session, in which elocution, paper reading, creative writing, group discussion, debate, etc. are major activities. In the first year, there is an internship of 4 weeks, in which 10-10 lessons are held in both subjects. And the students have to give compulsory attendance of at least 28 days. In the second year, there is an internship of 16 weeks, in which it is necessary to make 35-35 lessons in both subjects. And at least 96 days is necessary. PPT, OHP

Transparency, etc. are the main ones.

Apart from this, 10 marks are for organizing co-curricular activities in the school, which the students have to organize in the school during the internship. An individual appraisal is also made to be filled by the students, in which the student while giving his complete information, tells about his shortcomings and the changes brought about by the internship. It is 20 marks. Various literary and cultural activities are also organized in the college throughout the session, in which activities like Rangoli, Mehndi, Antakshari, Quiz, solo song, group song, solo dance, group dance, play, mono acting, etc. are prominent. The marking of these activities is done out of 10 on the basis of students participation and their mutual participation. In the last, the final lesson is organized by the university.

Whose date and names of external examiners are sent by the university. In this, two external examiners come from outside, and out of 100 students are marked. The final exams for both 1st year and 2nd year are conducted by the university. In this, the time for compulsory paper is 3 hours, and the time for optional paper is two hours. The exam center is located at S. K. P.G. College, New Gharsana. Similarly B.A./B.Sc.B.Ed. Admission is also done through the PTET. B.A./ B.Sc. B.Ed. conducted by Govt of Rajasthan Nodal Agencies. Marking and Examination scheme as per M.G.S. University, Bikaner B.A./B.Sc. B.Ed.Syllabus.

Research and Development

Full attention is paid to research and development for the academic development of the faculty. Management provides full financial and full facility of paid leave and duty leave to the faculty so that they can complete PhD and get higher qualification. Seminar workshops are also organized for the students. Both students and faculty are encouraged for paper publication. And in other colleges also they are sent to attend seminars, attend workshops to get their papers completed. They are also motivated to participate in various seminars organized by UGC. Faculty are completely free and active to get their research paper articles and chapters,

books published.

**Library, ICT and Physical
Infrastructure / Instrumentation**

As per the rules of NCTE institute have all the necessary Physical, and academic facilities like a laboratory, library, sports complex, computers, classrooms, etc. of the college. Fire Safety. Language Lab 4. psychology Lab 5. Sports complex 6. Common room 7. Safety Security 8. Library Facility Laboratory Library - The institution has more than 11000 books in its well-established library. The separate reading room has the capacity to accommodate more than 100 students at a time. The requirement and cost of books are taken from the subject teachers and the library in charge is involved in the process. The finalized list of required books is duly approved and signed by the principal. Each Under Graduate Student is issued Two Library Cards on which two books are issued. To ensure the return of books, no dues from the library are mandatory for students before appearing for the exam. BookBank: Full set of Books for the B.Ed. and B.A./B.Sc. B.Ed. curriculum are issued through the Book Bank for the students. For the whole Session, the book set is issued to the students and the Price for each book is charged by the students. When the Session is finished 30 amount is charged and the rest is returned back to the students. Photo Copy Machine: In the library, a photocopy machine facility is provided for the student which is useful for the Teaching Aid tools. There are technicians, masons, plumbers, and carpenters deputed by management who ensure the maintenance of classrooms and regulated infrastructure. Classrooms and smart classrooms Separate arts crafts, Music, and Language laboratories with all the aids and Equipment to provide a congenial atmosphere for swift and practical learning. With the help of the two full-time sweepers cleanliness of classrooms is maintained. To make students study in a modern way, the institution has 1 modern well-equipped ICT room with digital boards and projectors. Psychology laboratory is an essential tool for teacher training. The institution has a psychological laboratory, in which about 30 different types of psychological tools and

instruments are available, which are used by the students from time to time.

- A sports room is also available at the institution, in which students are given opportunities to develop themselves physically through games like volleyball, Football, shotput, badminton, and chess. Every year, a one- week sports competition is organized in which women and men compete. Various types of sports competitions are held in which more and more students are motivated to participate. Others Facilities for the students are Girls Common Room with all facilities. Boys Common Room with all facilities. Open Auditorium for Seminars, Symposiums, Workshops lectures. Outdoor Sports Playground Badminton Volleyball Courts. Ramp Facility for the Physically Challenged.

Human Resource Management

Hemant Resource Management is very powerful in the college. All administrative and faculty fourth grade is taken care of by the management. Work is also done in the interest of the students. Workshop seminars and various development programs are organized for the academic growth of faculty and students. Financially also all the members are taken care of and their needs are met from time to time. Financial support is provided to the faculty for their research and assistance is provided to attend seminars and workshops in other colleges. Students are also sent for development programs in other colleges. Increment is imposed in the salary every year by the management and other assistance is also provided in the form of loan.

Industry Interaction / Collaboration

The college conducts various social works in association with NGOs. Awareness programs and surveys for various sections of the society, sakshrta, safai janchetna ke works are conducted. Skill development work is done by sending students for internship in various government schools. Society. With the mutual cooperation of the institution and the school, all-round development is done in the students.

Admission of Students

Admission in the college is done according to the norms of Rajasthan Government, placement is done on the basis of merit in B.Ed through PTET. In

graduation for entrance, 45 has been fixed for SC ST OBC and 50 for general category. Along with this, provision for reservation has also been made for various classes like disabled, widow, defence, minority etc. in admission. Admission is completely online. The university through which PTET is conducted, placement is done in the colleges of entire Rajasthan by the same university. For the admission of B.A./B.Sc.B.Ed.a test is also conducted by according to the norms of Rajasthan Government, placement is done on the basis of merit through PTET.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	The process of evaluation in the B.Ed. and B.A.B.Ed. course is conducted according to the B.Ed. and B.A.B.Ed. syllabus published by MGSU. B.Ed and B.A.B.Ed. first- year and second-year evaluations are done in two ways, in which students are evaluated through internal and term-end examinations yearly mode. The internal examination is conducted by the college, whose information is given to the students, and the internal examination date is declared in the college calendar in advance. The dates of the term-end examination or annual examination are declared by MGSU, Bikaner, whose time table is downloaded from the university website, and information is provided to the students through the college notice board.
Planning and Development	The present modern time is of ICT, without the use of ICT, no work can be conducted easily. A smooth communication is established between the management, administration and staff using ICT by the college. The circulars, policies and guidelines sent by Higher Education, NCTE and University are circulated through e medium in the college. Information is uploaded on the website. Academic calendar is prepared at the beginning of the session and made available to the staff and students.
Administration	The entire work of the college is governed by the work of electronic -governance, the information received from the NCTE State Government or the University is conveyed to all the

faculty members and students by email, WhatsApp, and messages and phone. Highspeed data on WiFi is available in the college. All the administrator-level information is also uploaded to the website of the college. The academic calendar, timetable, and the works of all the committees are made available in the form of print copies. From time to time, meetings are conducted through which all the work is analyzed. And they are improved.

Finance and Accounts

Finance and account institute uses two types of internal and external finance system accountant prepare all accounts and financial records and maintain cash book registers bill book bill files etc. all expenditure and purchasing are controlled and planted by committees and the principal is supervised and permitted by management especially the president and secretary Central Academy Education Society after internal accounting the Chartered Accountant who is appointed by society prepare audit data and balance sheet. Balance Sheet Sealed and sing principal, President, and CA. salary of faculty and others and transfer directly to the bank in their accounts college conducted regular audit books and accounts. All records are prepared and served on the computer.

Student Admission and Support

The students with 50 percentage general and 45 percentage for others In bachelor degree and in masters degree in science/ commerce/ arts are eligible to apply for admission in the B.Ed. course. In the B.A.B.Ed Programme Eligibility and Admission Procedure, rules for the B.A.B.Ed Programme shall be the same as decided by the NCTE/Government of Rajasthan from Time to Time. B.Ed. and B.A.B.Ed. admission shall be made on merit on the basis of marks obtained in the PTET.The fees for both courses are determined by the state government.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

No Data Entered/Not Applicable !!!

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Computer Training Computer Program	Computer Training Programm	11/02/2020	15/02/2020	18	2

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nil	Nil	00

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
35	35	3	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The college has been practicing various welfare measures for the academic staff. Management provide all facilities to overall growth for faculty . benefit of medical, academic privileged casual leave,paid leave, on duty live. benefit from PF and ESI facility. incentive for participating in conference, seminars workshop, webinars. research, work publications etc. . provision for seed money	The following welfare provisions are provided for non teaching- .ESI facility.personal interest free loan. .Accommodation. Transportation. Casual medical and on duty leaves. Free Health check up.	privilege welfare initiative are adopted for the students. participation for all academic and co-curricular activities. active and vigilant anti ragging cell, redressal cell and women empowerment cell, sexual harassment cell women welfare, career guidance and counselling cell, placement cell, Gravience redressal cell, to address student issue.all cells are established for the help,counseling and guidance for B.Ed. and

for research work.
separate staff room and
all other facilities for
gents and ladies staff.

M.Ed. Students. Aumini
Association are
established for interact
alumnus and celebration
for alumini meet.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

the institute has made the necessary provisions in the books of accounts for the efficient use of available funds for each academic year. the college has a well-formulated and structured financial policy. which is divided into internal and external audits, to ensure effective and optimal utilization of finances for academic, administrative, and development purposes. every year the budget is prepared centrally well is advanced after taking into consideration the requirement of the Institution. the budget is reviewed by society members and r approved after necessary corrections and changes .financial audit is maintained by an office accountant and conducted by a certified chartered accountant. the book of account balance, sheet, income, and expenditure has been audited by Mr. Manmohan Modi chartered accountant up to the year ending.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
View File		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Management Committee	Yes	Principal
Administrative	Yes	Management Committee	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The aim of the college is to provide quality education and to achieve this goal, the foster association has also been formed in the college. Suggestions of parents are invited from time to time. Cooperation of parents is also taken to solve the problems of the students. Although formal parent teacher meeting is not organized in the college because the students are mature and graduate. Still parents are invited to discuss their problems. The suggestions given by them are implemented, the personal and academic problems of the students are discussed with the parents from time to time.

6.5.3 – Development programmes for support staff (at least three)

1. Periodical interactions by the management. 2. The Support Staff is provided financial assistance in case of any emergency. 3 Training on Health and Safety

6.5.4 – Post Accreditation initiative(s) (mention at least three)

More value added courses will be made available for the students. Students will be prepared for personality development and future in such a way that they can become good and qualified teachers. Will be motivated for more and more publications and research work. Efforts will be made to organize National, International seminars. Emphasis will be given to the use of ICT and online mediums in teaching-learning.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Teachers Honoured on Teachers Day	05/09/2019	05/09/2019	05/09/2019	180
2019	Camp on self-defiance for female students	23/09/2019	23/09/2019	23/09/2019	162
2019	Lecture on women's empowerment through the Women Rights	07/03/2019	07/03/2019	07/03/2019	142
2019	First IQAC Meeting	16/08/2019	16/08/2019	16/08/2019	18
2020	Second IQAC Meeting	03/02/2020	03/02/2020	03/02/2020	18
2019	Workshop on Self Deference	23/09/2019	23/09/2019	25/09/2019	45

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lecture on women's empowerment through the Women Rights	07/03/2020	07/03/2020	110	80

Camp on self-defiance for female students	16/09/2019	16/09/2019	90	0
Teachers Honoured on Teachers Day	05/09/2019	05/09/2019	160	130

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institute provides various means to educate or aware students of climate change and environmental education. Institute has a dedicated environmental society which is basically a Various club of students that organizes many events and aims at promoting and increasing environmental consciousness, awareness, and responsibility amongst the institute youth and the populace. Every year a plantation drive is done on the campus. Dustbins are installed at various positions and cleanliness is maintained. Conscious efforts are made to switch off lights and fans when not in use, to save energy. The cleanliness drive is organized to create awareness and motivation among students to keep the environment clean.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Rest Rooms	Yes	5
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	02/12/2019	1	Awareness Programme on Aids Day	Heath Issue	96
2020	1	1	07/03/2020	1	International Women Day	Gender Issue	152
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus and Academic Calendar	10/07/2019	Code of Conduct for Principal The Manager and the Board of Management monitor and ensure through feedback that the

Principal upholds the prescribed code of conduct and values which states that the principal should be a dynamic, committed, impartial, cordial, and ethical leader who convenes meetings of statutory and non – statutory bodies, monitors curricular and extracurricular activities, supervises the maintenance of the campus infrastructure, ensures rapport between the management and the Campus Community, addresses the grievances and insists on discipline, punctuality, and accountability. Code of Conduct for Teachers The Manager and the Principal monitor and ensure through feedback and performance appraisals that the teachers uphold the prescribed code of conduct and values. Code of Conduct for Staff and the Principal monitor and ensure through faculty, and student feedback, and through that the staff uphold the prescribed Code of Conduct and values which states that they respect the rules and regulations, are disciplined, punctual, sincere, and confidential, comply with the instructions issued by higher authorities, make substitute work arrangement if going on leave, treat students impartially and visitors politely, and follow safety rules and procedures whenever required. Code of Conduct for Students The Manager and the Principal oversee the implementation of the prescribed Code of

Conduct and values for the students with the help and monitoring of the faculty, and the cooperation of the student union and student leaders. It is ensured that the students follow the rules and regulations specified in the Handbook, wear ID Cards, and are punctual, respectful, compassionate, participative, disciplined, environment conscious, and socially committed.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2019	15/08/2019	325
Teachers Day	05/09/2019	05/09/2019	213
Gandhi Jayanthi	02/10/2019	02/10/2019	321
Republic Day	26/01/2020	26/01/2020	241
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

College works on physical ,mental ,social, moral, academy and cultural development of students.parents are involved in every problem of student regarding college. Though there is no formally framed parent teachers association because they are mature and graduate students so that they dont need any PTM but for new suggestions, ideas and discussion on general need and problems of the student. principal meeting holds on requirement of the students. in case poor attendance or incomplete work or any other personal problem ,then parents are informed about it by the faculty members through telephonic,letters and mail parents and guardian provide proper response and facility

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices- 01 Title- Personality development of students. Objective- 1.To generate self-confidence in the students coming from rural areas 2. To provide self-defense training to the girl students coming from outside for their own safety. 3. To provide opportunities for personality development to the students. context- Every year the percentage of rural students in the college is high. Such students usually come after studying in government schools.Because of this, they do not get enough opportunities for personality development. Students hesitate to come in front of everyone and their postures of standing, getting up and sitting are also not correct. Apart from this, girls also remain alone after coming to the city. In such a situation, they also need protection. Thats why the college committed itself to work for the personality development of the students in the year 2019-20. Activity- More than fifty percent of the students of the college belong to the rural environment. In such a situation, his personality could not come to the fore.

It has often been seen in urban area students and introvert students that they cannot face people. Or they have too much sense of hesitation. In such a situation, many efforts have been made by the college in this field so that the personality of the student can be developed. First a seminar was organized on the topic of personality development. This event was organized on 13/09/19.

This seminar was organized with the courtesy of Rajasthan Patrika. He told various aspects for the development of personality, on which it is necessary for the student to work. Being in the field of education, he called proper dress up, complete knowledge of the subject and confidence the most important. Along with this, he also organized a quiz. In which the questions were related to the aspect of personality. In this sequence, self defense workshop was organized from 23/09/19 to 25/09/19. In which Mrs. Savita and Mrs. Shikha, gave information about the qualities of martial arts, traffic rules as well as cybercrime. Along with this, training was also given to prevent and control incidents of molestation and other crimes against girl students. This developed confidence among the students of the college. Apart from this, the students were also guided from time to time by the teachers for the personality development of the students throughout the session. Evidence- A lot of changes were seen in the students as a result of the activities organized for personality development throughout the session. Students gradually started participating in college activities. In every literary and cultural activities organized in the college, where initially the participation was low, it started increasing later. Every student started participating in the activities organized in the prayer meeting. Apart from this, the confidence level developed in the students. He started putting his point in front of everyone without hesitation. And there was improvement in the way of getting up, sitting and walking etc. Problem Encounter and Resource Required- The problem faced by the students was that the student did not improve immediately. The students used to hesitate in keeping their point. And the teacher used to hide behind the rest of the students for fear of interrupting them for not coming in proper dress. Those children were continuously encouraged by the college staff.

Gradually those children changed. Best Practices- 02 Title- Physical development of students. Objectives- 1. To increase the physical activity of the students. 2. Enhancing physical health and mental health through physical activity. context- Out of the students coming to the college, the percentage of both rural and urban students is almost half. Rural students have better health than urban students. They are physically stronger. Because they are physically strong. All our students should also be physically strong, so this year the college has taken the aim of developing the physical development of the students through various sports. Activity- With the aim of physical development, the college has been organizing some or the other activities throughout the year. Sometimes yoga, sometimes meditation, sometimes labor and sometimes sports. So that the physical development of the student can be done. In this sequence, various sports competitions were organized in the college. In which 100 meter race, 200 meter race, relay race, spoon race, volleyball, three leg race, chess, chair race, badminton etc. competitions were organized. It was made mandatory for the students to participate. This increased the ability of the students to do physical work. And the students became physically capable.

Evidence- Physical activities increased the physical abilities and physical fitness of the students. The students enthusiastically started participating in the activities. Even during lunch time, students started playing games like volleyball, badminton. The participation of the students in the games activity was also very high. The percentage of students taking leave due to illness decreased over time. Students who initially hesitated to participate in various activities, later started participating in all the activities. Problem

Encounter and Resource Required- The problem we came across was that the students did not participate in the games activities earlier due to hesitation. The college staff provided a lot of guidance to the students. And some students

did not participate in the games citing illness. After a lot of persuasion, the students got encouraged and started participating in the games.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.geetacollege.in/gallery/documents/6641ec20d0740.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The year 2019 was celebrated all over the India as the birth centenary of mahatma Gandhiji on the occasion of 150 years. Poster Making Competition organized by the college on November 6, 2019, the topic of which was Swachhata Abhiyan and Swachh Bharat About 32 students from different colleges participated in it. The images were displayed on posters. These students were rewarded by the college with cash and mementos. In the college on 27 November 2019, on the occasion of Gandhi Jayanti A guest lecture was organized on Gandhiji and Basic Education, in which Dr. Sumitra and Dr. Satpal gave a lecture on Gandhiji and Basic Education. And all the students and faculty were benefited in this. In this series, an essay competition was organized in the college, in which Gandhiji on 2 October 19. Essay was organized on the topic of cleanliness and present status of India. The way Gandhiji has his own place in education in India, the aim of the college was to make students aware of knowledge and various information, in which we were successful to some extent. During the internship, the students of B.Ed. Organized a program of cleanliness and shramdaan at Government Sen Sec School, Gharsana and distributed stationery as prizes by conducting quizzes and various activities to the students. B.Ed students also have their own. During the internship in the school, instructions were given to organize cleanliness programs and to organize programs related to Gandhiji to the students.

Provide the weblink of the institution

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8.Future Plans of Actions for Next Academic Year

To be able to enhance the brand equity of the college which it has created for itself. To create an enabling environment for the Holistic development of the student faculty and support staff. To facilitate continuous gradation and updating of knowledge and use of technology by faculty and students To create awareness and initiate measures for protecting and promoting the environment To provide additional trust to remain relevant to the changing needs of the stakeholders. To implement suggestions made by staff students management and University. To provide resources required for the use of echnology to provide online courses content video lectures etc. Digital content in the form of video lectures YouTube channel online Google Meet website by teachers To encourage faculty to organize faculty improvement programs and national and international conferences To organize programs on topics of general interest for the benefit of students and Society/community. To continue to organize extension activities for the benefit of society and to create awareness on various social issues. To identify talent among students of various sports and cultural activities.